City of Wendell
Council Meeting Minutes
April 19, 2018

Mayor Swainston called the regular meeting of the Wendell City Council to order at 7:00 PM. Council members present were BJ Marshall, Don Dunn, and Seaira Gold. City Attorney Cindy Campbell also present. Council member Herb Allred absent.

AGENDA

Council President Dunn made a motion to approve the agenda as submitted. Councilwoman Gold seconded the motion. All approved; none opposed; motion passed.

PUBLIC HEARING MINUTES

Council President Dunn made a motion to approve the Special Use Permit request from Maria Mendoza. Councilwoman Gold seconded the motion. All approved; none opposed; motion passed.

COUNCIL MEETING MINUTES

Council President Dunn made a motion to approve the April 5, 2018 regular meeting minutes. Councilwoman Marshall seconded the motion. All approved; none opposed; motion passed.

BILLS

Mayor Swainston asked if the total cost for the front desk computer was $907.15. Councilwoman Marshall asked if the color copy expenses were for the clean-up campaign. Councilwoman Marshall made a motion to approve the bills as presented in the amount of $16,852.02. Councilwoman Gold seconded the motion. Roll call vote taken; all approved; none opposed; motion passed.

NEW BUSINESS

JUB Engineers- Waste Water Monitoring Well Plan Agreement

Rob Hegstrom explained the Wastewater Reuse Permit at the land application site is issued every ten years. DEQ does not have specific permit requirements outlined so JUB and Bob Bailey are working on compliance issues they think will be required. DEQ would like to have ground water tested upstream and downstream from the
sewer lagoons. Council President Dunn asked about the possibility of needing to drill two additional wells. Councilwoman Marshall made a motion to accept JUB’s Basis of Fees for Time and Materials in the amount of $11,821.00. Council President Dunn seconded the motion. Roll call vote taken; all approved; none opposed; motion passed.

Region IV Development Engineering Pay Request #16
Kathy Uker went over Pay Request #16, breaking out engineering expense at $8,677.89 with $5,625.00 covering administrative fees; bringing the total for pay request to $14,302.00. Kathy also needs updated dates and check numbers from the Clerk/Treasurer for the Grantee Disbursement Report. Councilwoman Marshall made a motion to approve Region IV Development’s Engineering Pay Request #16 in the amount of $14,302.00 contingent upon agency approval. Councilwoman Gold seconded the motion. Roll call vote taken; all approved; none opposed; motion passed.

Core and Main – Neptune Hand-Held Water Meter Reader, Cradle & Wand
Council discussion regarding the age of our current meter reading equipment with no replacement parts available should the equipment stop working. Councilwoman Marshall made a motion to purchase the new meter reading equipment in the amount of $9,239.30. Councilwoman Gold seconded the motion. Roll call vote taken; all approved; none opposed; motion passed.

IDACOMP – Library Internet Wiring
Brett Humphries submitted a Bid with two options: #1 – $500.00 to fix the wiring that is currently in place, or #2 – $1250.00 – to re-wire the building correctly. Councilwoman Marshall made a motion to choose the second option. Councilwoman Gold seconded the motion. Roll call vote taken; all approved; none opposed; motion passed.

UNFINISHED BUSINESS

Wastewater Project Update
Rob Hegstrom reported seepage testing has been approved on lagoon #1. Testing will begin on lagoon #3 Monday the 23rd and 5 days after for lagoon #5. Bids for the CIPP project will go out as soon as Title One has completed the Right of Way Certification. The Open Trench project to follow.
Independence Day Celebration
   No decisions were made at this meeting. Discussion was tabled until the May 3rd City Council Meeting.

Administrator
   No Report

Clerk/Treasure
   Report Attached

Police
   Report Attached

Fire
   Report Attached

Library
   Report Attached

Public Comment
   Mrs. Estes commented on how well the clean-up seems to be going so far.
   Mayor Swainston and Councilwoman Marshall are scheduled to attend upcoming training.

Councilwoman Marshall made a motion to adjourn the meeting at 7:50 PM. Councilwoman Gold seconded the motion.

[Signature]
Lori Swainston, Mayor

Attest:
Karen Smalley, Clerk/Treasurer