Mayor Lori Swainston called the regular meeting of the Wendell City Council to order at 7:00 PM. Council members present BJ Marshall, Don Dunn, and Seaira Gold. Herb Allred and City Attorney Cindy Campbell absent.

AGENDA

Council President Dunn made a motion to approve the agenda as submitted. Councilwoman Gold seconded the motion. All approved; none opposed; motion passed.

Public Hearing Minutes – Irrigation Assessment – March 1, 2018

Council President Dunn made a motion to approve the March 1, 2018 Public Hearing Minutes for the Irrigation Assessment, Councilwoman BJ Marshall seconded the motion. All approved; none opposed; motion passed.

Public Hearing Minutes – Gibbs Zoning – March 1, 2018

Council President Dunn made a motion to approve the March 1, 2018 Public Hearing Minutes for the Gibbs Zoning, Councilwoman Gold seconded the motion. All approved; none opposed; motion passed.

COUNCIL MEETING MINUTES

Councilwoman Marshall found a mistake in the regular meeting minutes for March 1, 2018. In the Magic Valley Growers/North Side Canal Company Road Vacation Request section it states Councilman Allred made a motion to table this item until the next regular meeting on February 15, 2018. It should have said March 15, 2018. Councilwomen Marshall made the motion to approve the amended March 1, 2018 Council Meeting Minutes; Council President Dunn seconded the motion. All approved; none opposed; motion passed.

BILLS

Mayor Swainston questioned three payments to Caselle. Clerk/Treasurer Smalley explained the invoices were going to an out dated email and we are now current. Council President Dunn asked about the street sweeper bill. Administrator Christopherson explained that this invoice is for the parts that were approved at an earlier meeting. Mayor Swainston commented on how well the sign looks in the Council Chambers. Councilwomen Marshall made the motion to approve the bills as presented
in the amount of $21,758.82. Councilwomen Gold seconded the motion. Roll call vote taken; all approved; none opposed; motion passed.

NEW BUSINESS

Waste-Water Pay Request #15
Brenda Hastreiter from Region IV Development presented pay request #15 for the Wendell Waste-Water Project. This request is for engineering from JUB Engineers for both the CIPP repairs and the Open Trench replacement of the waste-water collection lines. Councilwoman Marshall made a motion to approve pay request #15 in the amount of $8677.00 contingent upon agency approval. Council President Dunn seconded the motion. Roll call vote taken; All approved; none opposed; motion passed.

Trailer Mounted Water Pump
Administrator Christopherson explained buying this 1985 military surplus trailer mounted water pump would be cheaper than renting a pump to fill the lagoons for the seepage testing. The cost of buying the pump is $2500. To rent a pump cost $5000. Seepage testing needs to be done every 10 years. Councilwoman Marshall made the motion to purchase the trailer mounted water pump for $2500.00. Councilwoman Gold seconded the motion. Roll call vote taken; all approved; none opposed; motion passed.

Request Fee Internet Connection, Old Ag Shop
Administrator Christopherson informed the Mayor and Council that the Helping Hands Food Bank are in need of internet access and also looking for a used computer. Because of their USDA affiliation they need an office area where reports can be completed and orders placed. Administrator Christopherson suggested either offering one of the two free internet connection owed to the City or perhaps City WiFi. Administrator Christopherson also recommended to surplus and donate one of the several older computers sitting around City Hall. Councilwoman Gold made the motion to let the Helping Hands use the City WIFI. Council President Dunn seconded the motion. Roll call vote take; all approved; none opposed; motion passed.

Surplus Windows XP Professional Computer, Donate to Food Bank
Councilwoman Marshall made a motion to surplus an outdated City of Wendell Windows XP computer # 00045-279-125-332, Council President Dunn seconded the motion. Roll call vote taken; all approved; none opposed; motion passed.
Councilwoman Marshall made a motion to donate the surplus XP computer to the Wendell Helping Hands Food Bank. Councilwoman Gold seconded the motion. Roll call vote taken; all approved; none opposed; motion passed.

Fence Repairs

Administrator Christopherson presented the Mayor and Council with several pictures of areas where the fence has been damaged around the City farm and wastewater treatment area. A bid to repair these damages was also presented in the amount of $2200.00. Councilwoman Gold made a motion to approve the fence repairs in the amount of $2200.00 to T & C Fencing. Council President Dunn seconded the motion. Roll call vote taken; all approved; none opposed; motion passed.

Judy Swainston (Irrigation Concerns)

Judy Swainston not present

Irrigation (Open Bids and Award Contract)

Mayor Swainston opened the sealed irrigation bids and read out loud each bid.

Owen and Elizabeth Fallen - $27,500.00

Strong Arm Construction - $28,850.00

Tom Simmons - $30,000.00

John Lackey - $29,900.00

Mayor Swainston announced that the Irrigation Ditch Rider contract will be awarded later in the meeting.

UNFINISHED BUSINESS

Magic Valley Growers/North Side Canal, Road Vacation

The complete list of roads that Magic Valley Growers and North Side Canal Company requested to be vacated will not be considered. However, C Ave. West between blocks 107 and 114, and, Wallace Street between blocks 114 and 115 will be considered due to previous road vacations that make these two roads inaccessible. Fire
Chief Bailey commented that these two road vacations would not hinder his ability to respond to and provide fire protection in the area. Chief Bailey did express concerns over any additional roads being vacated in that area. **Councilwoman Marshall** made a motion to approve the vacation of the roads highlighted in the map provided, (C Ave. West between blocks 107 and 114 and Wallace Street between blocks 114 and 115). **Council President Dunn** seconded the motion. Roll call vote taken. All approved, none opposed, motion passed.

**Waste-Water Project Update**

Rob Hegstrom with JUB Engineers informed the Mayor and Council that the Bid and Contract Documents for the City’s CIPP and Open Trench phase of the waste-water project has been turned over for agency review. After the review, changes will be made if needed and then discussion will start on when to place these projects out to bid. Mr. Hegstrom also went over the seepage test procedure and informed everyone that those documents are also still with DEQ for review and approval.

**Executive Session**

**Council President Dunn** made a motion to go into executive session at 8:00 p.m. pursuant to Idaho Code 74-206 A-J. **Councilwoman Gold** seconded the motion. Roll call vote taken; all approved; none opposed; motion passed.

**Council President Dunn** made a motion to return from executive session at 9:02 p.m., stating no decisions were made. **Councilwoman Gold** seconded the motion. Roll call vote taken; all approved; none opposed; motion passed.

**Mayor Swainston** made the recommendation that Council to award the 2018 Irrigation Ditch Rider contract to Tom Simmons in the amount of $30,000.00. Mayor Swainston felt Mr. Simmons would be the best candidate due to the three years he spent on a part-time basis helping a previous Ditch Rider. **Councilwoman Marshall** made a motion to award the 2018 Irrigation Ditch Rider contract to Mr. Tom Simmons in the amount of $30,000.00. **Council President Dunn** seconded the motion. Roll call vote taken; all approved; none opposed; motion passed.

**City Administrator**
Report attached.

**Clerk/Treasurer**
Report attached.
Police
Report attached.

Fire
Report attached.

Library
No report.

Public Comment
None.

Council
Councilwoman Marshall requested to be updated in regards to online bill pay and the ability to accept debit cards.

Mayor
Mayor Swainston thanked all employees for their dedication to the City.

Council President Dunn made a motion to adjourn at 9:32 p.m. Councilwoman Gold seconded the motion. Roll call vote taken; all approved; none opposed; motion passed.

Attest:
Karen Smalley, Clerk/Treasurer

Lori Swainston, Mayor