

**CITY OF WENDELL
RESOLUTION NO. 85**

**A RESOLUTION OF THE MAYOR AND COUNCIL OF THE CITY OF
WENDELL, IDAHO, ESTABLISHING A LIST OF DOCUMENTS TO BE
REMOVED FROM THE CITY OFFICES.**

Items for the fiscal year 10/99 – 09/00 and before;

- Building Application forms for Commercial and Government buildings
- Vouchers, invoices and corresponding check stubs for accounts payable
- Canceled checks
- Bank Statements
- Expired insurance policies
- Timesheets for employees terminated before 09/00
- Paycheck stubs for employees terminated before 09/00
- Payroll reports
- Utility billing reports
- Liquor license applications
- Beer and Wine License applications
- Dog License applications
- Cash receipting reports
- Check registers
- Payment registers
- Receipt registers
- Duplicate registers
- Duplicate receipts
- Duplicate deposit slips
- Grant records

Items for the fiscal year 10/02 – 09/03 and before

- Building applications, plans & specifications for non-commercial, non-government buildings.

PASSED By the Council and APPROVED By the Mayor on this 2nd day of February, 2006.

Rex L. Strickland, Mayor

ATTEST:

Carol A. Boudreau, City Clerk